

Message Text

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70

ACTION DRC-01

INFO OCT-01 EUR-12 ISO-00 OMB-01 L-03 A-01 SS-15 SY-05

H-02 SP-02 MMO-04 PER-03 OPR-02 SCSE-00 SCA-01 HEW-06

VA-01 PPTE-00 DODE-00 /060 W
----- 100478

R 060810Z AUG 75

FM AMCONSUL IZMIR

TO SECSTATE WASHDC 1392

INFO AMEMBASSY ANKARA

UNCLAS IZMIR 185

FOR FADRC

E.O. 11652: N/A

TAGS: AINF, OGEN

SUBJECT: IMPLEMENTATION OF THE PRIVACY ACT 1974

REF: STATE 172353

1. REFTEL INFORMATION IS FURNISHED IN PRESCRIBED FORMAT:

I NAME OF RECORD

- A. CONSULAR REGISTRATION FILES;
- B. ADMINISTRATIVE/PERSONNEL FILES ON U.S. EMPLOYEES;
- C. SEAMEN CREW LISTS;
- D. SEAMEN ACTION CERTIFICATE;
- E. CASE FILES ON INDIVIDUALS/GROUPS OF AMCITS WHO

HAVE BEEN PROVIDED A SERVICE BY POST

II CATEGORY OF INDIVIDUAL

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- A. AMCITS VISITING/RESIDENT IN CONSULAR DISTRICT;
- B. PREVIOUS/CURRENT EMPLOYEES OF POST;
- C. CREW LISTS OF AMERICAN VESSELS CONTAINING
NAMES OF FOREIGN SEAMEN;
- D. SHIPMENT AND DISCHARGE OF AMERICAN SEAMEN;

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- E. AMCITS ARRESTED/JAILED; DEATH AND ESTATES;

WELFARE/WHEREABOUTS; RETURN TO U.S. VIA
EMERGENCY LOAN PROVIDED BY POST; MEDICAL
EVACUATION THROUGH U.S. MILITARY CHANNELS;
VETERANS; SOCIAL SECURITY; SELECTIVE SERVICE.

III CATEGORY OF RECORD

- A. CURRENT ADDRESS, DURATION OF STAY, LOCAL
TELEPHONE NUMBER AND BUSINESS AFFILIATION,
IF ANY;
- B. CURRENT EMPLOYMENT HISTORY PERTINENT TO
ARRIVAL AT AND PERIOD OF DUTY AT POST, SALARY
AND ANNUAL LEAVE ADJUSTMENTS, SHIPMENT OF HHE,
AND CUSTOMS CLEARANCE OF PERSONAL PROPERTY.
- C. NAME, SEAMAN'S IDENTITY CARD NUMBER ISSUED BY
U.S. COAST GUARD, DUTY PERFORMED ABOARD SHIP,

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AND DATE SIGNED ABOARD. DATE AND PLACE OF BIRTH,
NATIONALITY, ADDRESS FOR NEXT OF KIN.

D. ESSENTIALLY SAME AS "C".

E. AMCITS ARRESTED/JAILED: NAME, U.S. ADDRESS, PASS-
PORT INFORMATION, FAMILY/FRIENDS/ATTORNEY
NAMES AND ADDRESSES, CRIME WITH WHICH CHARGED
AND COURT FINDING; DEATH AND ESTATES: NAME, U.S.
ADDRESS, PASSPORT INFORMATION, NAMES AND
ADDRESSES OF FAMILY/FRIENDS/ATTORNEY;

WELFARE/WHEREABOUTS: NAME AND OTHER
IDENTIFYING INFORMATION, U.S. ADDRESS OF
FAMILY; RETURN TO U.S. VIA EMERGENCY LOAN:
NAME, U.S. ADDRESS, PASSPORT INFORMATION,
RELATIVES ADDRESSES, PERSONAL/RELATIVES
FINANCIAL STATUS; MEDICAL EVACUATION: NAME,
PASSPORT INFORMATION, U.S. ADDRESS AND NAME/
U.S. ADDRESS OF FAMILY/FRIENDS; VETERANS:
CORRESPONDENCE RELATED TO VA REQUIREMENTS
FOR PHYSICAL EXAMINATION OF RESIDENT VETERAN
IN CONSULAR DISTRICT AND DELIVERY OF ANNUITY

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CHECKS; SOCIAL SECURITY: REQUESTS FROM SOCIAL
SECURITY ADMINISTRATION FOR ASSISTANCE IN
OBTAINING DOCUMENTATION ON PROSPECTIVE AN-
NUITY; SELECTIVE SERVICE: PASSPORT
INFORMATION, CURRENT ADDRESS, AND DATE OF
REGISTRATION.

IV AUTHORITY - PRIVACY ACT OF 1974

V ROUTINE USES - INTERNAL USE ONLY

VI RECORD MANAGEMENT POLICY AND PRACTICE

STORAGE - RECORDS ARE MAINTAINED IN FILE FOLDERS.

RETRIEVABILITY - INDEXED BY NAME OR FILED
SEQUENTIALLY.

SAFEGUARDS - PHYSICAL SECURITY.

RETENTION AND DISPOSAL (WITH REFERENCE TO RECORDS
NAMED)

A. RETAINED ONE YEAR AT WHICH TIME LIST IS
UP-DATED;

B. DESTROYED ONE YEAR AFTER TRANSFER OR
SEPARATION:

C. CREW LISTS DESTROYED WHEN ONE YEAR OLD;

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D. SEAMEN ACTION CERTIFICATES DESTROYED
WHEN ONE YEAR OLD;

E. ARREST/JAILED RECORDS DESTROYED THREE
YEARS AFTER CASE CLOSED; WELFARE/WHERE-
ABOUTS DESTROYED ONE YEAR AFTER LAST
ACTION; EMERGENCY LOAN RETURN, MEDEVAC
AND VETERANS DESTROYED WHEN ONE YEAR OLD;
SOCIAL SECURITY DESTROYED WHEN THREE YEARS
OLD; SELECTIVE SERVICE DESTROYED ONE YEAR
AFTER REGISTRANT'S 26TH BIRTHDAY.

VII SYSTEM MANAGER - ADMINSTRATIVE/CONSULAR OFFICER

VII SOURCES - OBTAINED DIRECTLY/INDIRECTLY FROM
INDIVIDUAL (S).
SMITH

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NNN

Message Attributes

Automatic Decaptioning: X
Capture Date: 01 JAN 1994
Channel Indicators: n/a
Current Classification: UNCLASSIFIED
Concepts: n/a
Control Number: n/a
Copy: SINGLE
Draft Date: 06 AUG 1975
Decaption Date: 01 JAN 1960
Decaption Note:
Disposition Action: n/a
Disposition Approved on Date:
Disposition Authority: n/a
Disposition Case Number: n/a
Disposition Comment:
Disposition Date: 01 JAN 1960
Disposition Event:
Disposition History: n/a
Disposition Reason:
Disposition Remarks:
Document Number: 1975IZMIR00185
Document Source: CORE
Document Unique ID: 00
Drafter: n/a
Enclosure: n/a
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Film Number: D750271-0911
From: IZMIR
Handling Restrictions: n/a
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Review Markings:

Margaret P. Grafeld
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06 JUL 2006

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Subject: IMPLEMENTATION OF THE PRIVACY ACT 1974
TAGS: AINF, OGEN
To: STATE
Type: TE
Markings: Margaret P. Grafeld Declassified/Released US Department of State EO Systematic Review 06 JUL 2006